

**SCHOHARIE CENTRAL SCHOOL
BOARD OF EDUCATION**

DATE: JULY 14, 2016
TIME & PLACE: 6:00 P.M. – HIGH SCHOOL LIBRARY CLASSROOM
KIND OF MEETING: ANNUAL REORGANIZATION MEETING
ELECTED MEMBERS PRESENT: BERNHARDT, GUASP, JAQUEWAY, KUEHNLE, QUANDT
ELECTED MEMBERS EXCUSED: BLEAU, BURTON
APPOINTED MEMBERS PRESENT: DAVID BLANCHARD, SUPERINTENDENT
ROBERT BONAKER, ASSISTANT SUPERINTENDENT FOR BUSINESS
DEBRA CARDELLA, DISTRICT CLERK
0 MEDIA REPRESENTATIVES; 0 DISTRICT RESIDENTS;
0 STAFF MEMBERS; 0 STUDENTS

The Annual Reorganizational Meeting of the Board of Education of Schoharie Central School District was held on Thursday, July 14, 2016 in the Jr./Sr. High School Library classroom. Senior Board Member Marion Jaqueway called the meeting to order at 6:25 p.m. CALL MEETING TO ORDER

Mrs. Jaqueway led everyone in the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

Mrs. Jaqueway stated the Oath of Office was administered to the re-elected Board of Education members Mr. Daniel Guasp and herself, prior to the meeting by the District Clerk. The newly sworn in Board Members signed an Oath of Office Statement which will be on file in the Clerk's Office. Mr. Terry Burton remains to be sworn in. OATH OF OFFICE TO RE-ELECTED BOARD MEMBERS

Mrs. Jaqueway said that the next item on the agenda was to elect a president and vice-president of the Board of Education. She asked Board members for nominations for President and Vice-President for the Board of Education for the 2016-2017 school year. NOMINATION: PRESIDENT FOR BOARD OF EDUCATION

Mr. Guasp nominated Marion Jaqueway for the position of President of the Board of Education, seconded by Mr. Kuehnle. Mrs. Jaqueway asked if there were any other nominations. There were none.

Motion was made by Mr. Guasp, seconded by Mrs. Bernhardt to close the nominations for President of the Board of Education and to elect Mrs. Jaqueway as President of the Board of Education for 2016-2017 school year. ELECT PRESIDENT OF BOARD OF EDUCATION

Yes – 5
No – 0
Excused –2 (Bleau, Burton) Motion Carried

Mrs. Marion Jaqueway was declared elected as President of the Board of Education for the 2016-17 school year.

The Oath of Office was administered by the District Clerk to President Jaqueway. An Oath of Office statement was signed and will be on file in the Clerk's Office. OATH OF OFFICE FOR PRESIDENT

President Jaqueway asked for nominations for Vice-President of the Board of Education. Mr. Guasp nominated Maureen Bernhardt, seconded by Mr. Kuehnle. President Jaqueway asked if there were any other nominations. There were none. NOMINATION: VICE-PRESIDENT FOR BOARD OF EDUCATION

Motion was made by Mr. Guasp, seconded by Mr. Quandt to close the nominations for Vice-President of the Board of Education and to elect Maureen Bernhardt as Vice-President of the Board of Education for the 2016-17 school year. ELECT VICE-PRESIDENT OF BOARD OF EDUCATION

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Mrs. Bernhardt was declared elected as Vice-President of the Board of Education for the 2016-17 school year.

The Oath of Office was administered by the District Clerk to Vice-President Bernhardt. An Oath of Office statement was signed and will be on file in the Clerk's Office. OATH OF OFFICE FOR VICE-PRESIDENT

President Jaqueway called for a motion to approve the Reorganizational Meeting Appointments, with the following additions/changes to the agenda:

- Item 23. – Agreement with Mary Imogene Bassett Hospital as School Physician

Motion was made by Mr. Quandt, seconded by Mrs. Bernhardt that the Board of Education accept the recommendation of Superintendent Blanchard to appoint the following personnel, agenda items #3 a. through s.:

	REORGANIZATIONAL APPOINTMENTS
a. THAT Debra Cardella be appointed to the position of Clerk of the District for the 2016-17 school year; Deputy Clerk: Robert Bonaker;	DISTRICT CLERKS
b. THAT Marvin & Company, CPAs be appointed as Independent Auditor for the 2016-17 school year;	AUDITOR
c. THAT Julie Langan be appointed to the position of Treasurer of the District for the 2016-17 school year; Deputy Treasurer: Susan Schuppel;	TREASURER
d. THAT Susan Schuppel be appointed to the position of Treasurer of the Student Activity Fund for the 2016-17 school year; Alternate: Barbara Smith;	TREASURER STUDENT ACTIVITY FUND
e. THAT Superintendent Blanchard be appointed to the position of Attendance Officer for the 2016-17 school year; Alternate: Robert Bonaker;	ATTENDANCE OFFICER
f. THAT the Assistant Superintendent for Business, Robert Bonaker, be appointed as Purchasing Agent for the 2016-17 school year; Alternate: Superintendent Blanchard;	PURCHASING AGENT
g. THAT Susan Schuppel be appointed to the position as Tax Collector for the 2016-17 school year; Alternate: Barbara Smith;	TAX COLLECTOR
h. THAT Guercio & Guercio, LLP be appointed as School Attorney for the 2016-17 school year;	SCHOOL ATTORNEY
i. THAT Superintendent Blanchard be appointed as Records Access Officer for the 2016-17 school year; Alternate: Robert Bonaker;	RECORDS ACCESS OFFICER
j. THAT Linda Nevulis, Director of Curriculum/Pupil Services, and Robert Bonaker, be appointed Title IX Compliance Officers for the 2016-17 school year;	TITLE IX COMPLIANCE OFFICERS
k. THAT Robert Bonaker, be appointed as Federal Privacy Officer for the 2016-17 school year; Alternate: Superintendent Blanchard;	FEDERAL PRIVACY OFFICER
l. THAT Robert Bonaker, be appointed as Schoharie Area Workers Compensation Trust Trustee for the 2016-17 school year; Alternate: Superintendent Blanchard;	WORKERS COMP. TRUST TRUSTEE
m. THAT Judith Henningson be appointed as Claims Auditor for the 2016-17 school year at \$39/hour;	CLAIMS AUDITOR
n. THAT Shawn Gathen, Director of Facilities, be appointed as Asbestos LEA Designee for the 2016-17 school year; Alternate: Floyd Lamont Jr.;	ASBESTOS LEA DESIGNEE
o. THAT Debra Cardella be appointed as Census Enumerator for the 2016-17 school year;	CENSUS ENUMERTOR
p. THAT Barbara Smith be appointed as Records Management Officer for the 2016-17 school year; Alternate: Robert, Bonaker;	RECORDS MANAGEMENT OFFICER
q. THAT Robert Bonaker, be appointed as Medicaid Compliance Officer for the 2016-17 school year; Alternate: Linda Nevulis;	MEDICAID COMPLIANCE OFFICER
r. THAT Michele Marshall (High School) and Karen Gannon (Elementary School) be appointed as Substitute Callers for the 2016-17 school year;	SUBSTITUTE CALLERS

s. THAT Kevin Calacone, Jr./Sr. High School Principal, and Andrea Polikoski, Elementary School Principal, be appointed as Dignity Act Coordinators for the 2016-17 school year.

DIGNITY ACT
COORDINATOR

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mr. Kuehnle, seconded by Mr. Quandt that the Board of Education set the following substitute pay rates for the 2016-17 school year:

SET SUBSTITUTE
PAY RATES

Instructional with Teaching Certification	\$95.00/day
Instructional with a 4-Year Degree	\$80.00/day
Instructional without Degree	\$70.00/day
Clerical	\$9.25/hour
Bus Driver	\$15.44/hour
Teacher Aide – Part-time	\$9.00/hour
Teaching Assistant/Teacher Aide – Full-time	\$9.25/hour
Nurse	\$85.00/day
Cleaner/Custodial Worker	\$9.25/hour
Food Service Worker	\$9.00/hour
Substitute Training Workshop Stipend	\$30.00/per one three-hour session
Certified Tutor (min. 4 year degree)	\$27.00/hour
Non-Certified Tutor (less than 4 year degree)	\$22.00/hour

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mr. Guasp, seconded by Mrs. Bernhardt that all employees including the Tax Collector be bonded in the amount of \$100,000, and that the School District Treasurer and the Assistant Superintendent for Business be bonded in the amount of \$2,000,000 for the 2016-17 school year.

BONDING

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mr. Quandt, seconded by Mrs. Bernhardt that NBT and NY CLASS each be designated as a depository for the school funds for the bank accounts as listed; and designate Robert Bonaker for Investment Authorization (Alternate: Superintendent Blanchard) for the 2016-17 school year.

DEPOSITORY BANKS

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mr. Quandt, seconded by Mr. Kuehnle that the Times Journal and The Daily Gazette be designated as the official newspapers of the District for purposes of legal advertising during the 2016-17 school year.

OFFICIAL
NEWSPAPERS

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mr. Quandt, seconded by Mr. Guasp that Superintendent Blanchard be designated as the authorizing official for staff members to attend educational conferences and conventions within budgetary limitations during the 2016-17 school year (Alternate: Robert Bonaker, Assistant Superintendent for Business).

CONFERENCES
AUTHORIZATION

Yes – 5
No – 0
Excused – 2 (Bleau, Burton)

Motion Carried

Motion was made by Mr. Kuehnle, seconded by Mr. Quandt that the Board of Education designate the following as Regular Board Meeting Dates, Public Budget Hearing Date, and Budget Vote Dates for the 2016-17 school year:

BOARD MEETING
DATES FOR 2016-17

8/18/16	9/15/16	10/20/16	11/17/16	12/15/16	1/19/17	2/16/17
3/16/17	4/13/17	4/25/17 (Tue-BOCES Vote)			5/9/17 (Tues-Budget Hearing)	
5/16/17 (Tue-Public Budget Vote)			6/15/17			

Yes – 5
No – 0
Excused – 2 (Bleau, Burton)

Motion Carried

Motion was made by Mrs. Bernhardt, seconded by Mr. Guasp that the Board of Education authorize and establish petty cash funds as follows for the 2016-17 school year:

PETTY CASH
AUTHORIZATION

Jr./Sr. High School Office – Tammy Ceroalo	\$100.00
Elementary School Office – Karen Gannon	\$100.00
Superintendent’s Office – Debra Cardella	\$100.00
Business Office	\$ 50.00
Food Service Department	\$ 50.00

Yes – 5
No – 0
Excused – 2 (Bleau, Burton)

Motion Carried

Motion was made by Mr. Quandt, seconded by Mr. Kuehnle that the Board of Education approve the following Resolution of Signatures:

THAT Superintendent Blanchard be authorized to sign Federal Project Applications, Claims and Reports for the 2016-17 school year (Alternate: Robert Bonaker);

AUTHORIZATION TO
SIGN FED. PROJECT
APPLICATIONS

THAT Robert Bonaker be authorized to sign school lunch claims and reports for the 2016-17 school year (Alternate: Superintendent Blanchard);

AUTHORIZATION TO
SIGN LUNCH CLAIMS

THAT Robert Bonaker be authorized to certify payrolls for the 2016-17 school year (Alternate: Superintendent Blanchard);

AUTHORIZATION TO
CERTIFY PAYROLLS

THAT Susan Schuppel be authorized to sign Extra Classroom Activity Fund Checks for the 2016-17 school year (Alternate: Robert Bonaker);

AUTHORIZATION TO
SIGN ACTIVITY
FUND CHECKS

THAT Julie Langan be authorized for Use of Facsimile of Signature of the District Treasurer on District Checks.

AUTHORIZATION TO
USE FACSIMILE OF
OF DISTRICT
TREASURER

Motion was made by Mr. Guasp, seconded by Mr. Quandt that Mr. Burton and Mrs. Jaqueway be designated as delegates to the Schoharie County School Boards Association, for the 2016-17 school year. Mr. Burton is President of the SCSBA this year.

DELEGATES TO THE SCHOHARIE COUNTY SCHOOL BOARDS ASSOCIATION

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mrs. Bernhardt, seconded by Mr. Guasp that the Board of Education approve the Resolution to Delegate Responsibility to Superintendent Blanchard to Authorize Correction to School Tax Roll After Adoption, in Cases of Erroneous Assessments when change is for \$2,500 or less. (Alternate: Robert Bonaker) (Resolution attached to Official Minutes)

APPROVE RESOLUTION TO DELEGATE RESPONSIBILITY TO SUPERINTENDENT TO AUTHORIZE CORRECTION

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mr. Quandt, seconded by Mr. Kuehnle that Superintendent Blanchard be authorized to make budget transfers for separate transactions in increments up to \$10,000 for the 2016-17 school year (Alternate: Robert Bonaker).

AUTHORIZE BUDGET TRANSFERS

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mrs. Bernhardt, seconded by Mr. Guasp that all Policies and the Code of Ethics currently in effect during the 2015-16 school year be re-adopted for the 2016-17 school year.

RE-ADOPT POLICIES

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mr. Quandt, seconded by Mrs. Bernhardt that the Board of Education appoint the following persons to the Committee on Special Education (CSE) for the 2016-17 school year:

CSE COMMITTEE MEMBERS

Co-Chairs: Linda Nevulis, Kelly Fagnani and Stacey Alexander-Mann;
Regular Education Teacher, Special Education Teacher, Parent Member

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mr. Guasp, seconded by Mrs. Bernhardt that the Board of Education appoint the following persons to the Committee on Preschool Special Education for the 2016-17 school year:

CPSE COMMITTEE MEMBERS

Co-Chairs: Linda Nevulis, Kelly Fagnani and Stacey Alexander-Mann;
Preschool Representative, County Representative (Schoharie: Karen Simmons; Montgomery: Angela Stuart; Albany: Karen Jones), Child’s Teacher, Early Intervention Representative (Schoharie: Karen Simmons), Parent Member

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mrs. Bernhardt, seconded by Mr. Quandt that the Board of Education appoint the CSE/CPSE Parent Member (Confidential) for the 2016-17 school year.

CSE/CPSE PARENT MEMBERS

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mr. Quandt, seconded by Mr. Kuehnle that the following Impartial Hearing Officers (IHO) be approved for the 2016-17 school year:

IMPARTIAL HEARING OFFICERS

Joan Alexander, Lynn Almeleh, Robert Briglio, Jaclyn Brilling, Paul Bumbalo Diane Cohen, Maryanne Dimeo, Lana Flame, Delores Freed, Colleen Heinrich, George Kandilakis, Martin Kehoe III, Dora Lassinger, Michael Lazan, Nancy Lederman, James McKeever, Karen Norlander, David Nydick, Janice Orland, Kenneth Ritzenberg, Jerome Schad, Leonard Sienko, Jr., Craig Tessler, Aaron Turetsky, James Walsh, Mindy Wolman

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mr. Quandt, seconded by Mr. Guasp that the Board of Education authorize the District’s continued participation in the Federal Breakfast and Lunch Programs for the 2016-17 school year.

CONTINUE BREAKFAST/LUNCH PROGRAMS

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mr. Kuehnle, seconded by Mr. Quandt that the Board of Education establish the mileage rate for the 2016-17 school year at the prevailing IRS Rate (currently .54 cents per mile).

ESTABLISH MILEAGE RATE (IRS)

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mr. Quandt, seconded by Mrs. Bernhardt to appoint the entire Board of Education Members as the Audit Committee for the 2016-17 school year.

APPOINT AUDIT COMMITTEE

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

Motion was made by Mr. Guasp, seconded by Mr. Kuehnle to appoint Mary Imogene Basset Hospital as School Physician, for students only, per Agreement for the 2016-17 school year.

APPOINT SCHOOL PHYSICIAN

Motion was made by Mr. Kuehnle, seconded by Mrs. Bernhardt to adjourn the Annual Reorganizational Meeting.

ADJOURN REORGANIZATIONAL MEETING

Yes – 5
No – 0
Excused – 2 (Bleau, Burton) Motion Carried

President Jaqueway declared the Reorganizational Meeting of July 14, 2016 to be adjourned at 6:40 p.m. She stated we would move to the Regular Meeting at this time.

ADJOURNMENT

Respectfully submitted,

Debra Cardella, District Clerk